

Please return application to:

City Clerk Judy Scherr
City of Rochester
201 4th Street SE
Rochester MN 55904
507-328-2900 – Phone
507-328-2901 – Fax
www.rochestermn.gov

APPLICATION FOR ETHICAL PRACTICES BOARD

We welcome you as an applicant for the City’s Ethical Practices Board. Residents of Rochester are eligible for nomination to the Ethical Practices Board. Please complete the following information and attach extra sheets if necessary.

Accommodations will be provided, upon request, to allow individuals with disabilities to participate in the application process. For more information, contact Judy Scherr (507-328-2900).

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, your name and home address are public information, which must be provided to anyone who requests it. If appointed to the Ethical Practices Board, the following information will also be public: education and training background, previous work experience, work location, a work telephone number, and any expense reimbursement. The other information requested below is classified as private. This information will be used by the City Council in determining whether you should be appointed to the Ethical Practices Board. Therefore, all of the information will be provided to the City Council in a public forum and will be reviewed in public. Failure to provide the requested information may result in your not being considered for an appointment.

APPLICATION DEADLINE

Completed applications must be returned to the City Clerk no later than 5:00 P.M., Thursday, March 31, 2011.

PERSONAL INFORMATION

Name _____ Ward _____

Address _____ Zip Code _____

Phone (H) _____ (B) _____ (FAX) _____

E-mail _____

How long have you been a resident of Rochester? _____

Are you or any of your family members presently employed by the City of Rochester or
Serving on any of the City's advisory boards?

Yes _____ No _____ If yes, explain: _____

EXPERIENCE AND EDUCATION

Name of Employer: _____

Occupation: _____

Education: _____

Community Service/Activities: _____

Please list major responsibilities that you have had or currently have in a community project or
organization or in your occupation:

Civic/Professional Organization Memberships:

ADDITIONAL INFORMATION

Relationships and partnerships between the local governments and business and industry are commonplace and critical. These interactions enable city leaders to grow our economy, be better stewards of our tax dollars, and better serve our community. However, any contacts between city government leaders and the private sector have a potential for conflict of interest, or at least the perception of the potential for conflicts. In your letter of application to become a member for the Ethical Practices Board, please describe how one can best identify activities that present the potential for conflicts and manage or eliminate those potential conflicts to assure that they do not compromise the integrity of the City Council and their leaders.

I am **NOT available** for the Ethical Practices Board meetings on the following evenings (circle):

- Monday Tuesday Wednesday Thursday Friday

CONFLICT OF INTEREST

Conflict of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain, or other personal interest. A conflict of interest may also occur if you hold a private or other public position in addition to serving on the Ethical Practices Board which may interfere with your discharge of your City responsibilities. In accordance with these definitions, do you have any legal or equitable interest in any business, however organized, which in the course of your participation in the Ethical Practices Board, could give rise to a conflict of interest?

Yes _____ No _____ If yes, please provide details on a separate sheet of paper.

Do you own any real property located in Rochester, other than your residence, in which you have a legal or equitable interest which, in the course of your participation in the Ethical Practices Board, could give rise to a conflict of interest?

Yes _____ No _____ If yes, please provide details on a separate sheet of paper.

As an Ethical Practices Board member, what issue(s) might cause conflict between your civic responsibility and personal/professional interests?

As required by City ordinance, if appointed to the Ethical Practices Board, you must complete a disclosure statement and file it with the City Clerk.

You may attach a résumé if you desire. The selection process will vary according to the number of applicants and vacancies, and may not include interviews with all candidates.

Thank you for your interest in serving on the Ethical Practices Board for the City of Rochester.

Date

Signature