



**Citizen Advisors for Public Safety (CAPS) Meeting Minutes**  
 Thursday, October, 7, 2010, 6:30 p.m. - 8:00 p.m. • City Hall Conference Room 104

**Present:** Kati Berg (Secretary), Allen Chandler, Nora Dooley, Amanda Eggenberger, Rene Lafflam, Zoe Masterpole, Wayne Norrie, Bob Nowicki (Chair Elect), John O’Neil, James Robertson, Jan Thronson, Susan Todzy (Chair), Dan Walker.

**Absent:** Robert Banks, Kevin Fleming, Ahmed Makkawy.

**Guests:** Lt. Casey Moilanen (Rochester Police Department).

ITEM	DISCUSSION	ACTION PLAN
Call to Order	CAPS was called to order at 6:31 p.m.	The pledge of allegiance was recited.
Welcome	<p>CAPS is a grassroots effort toward promoting a better city, a city toward safety. Our city is growing; it has now reached a population of &gt;100,000 and as the city grows, so do the concerns of public safety. Each of us represent a different sector of our neighborhood, and by coming together in 1 room the power of this group will be in our ability to identify, prioritize, and communicate those issues seen in our neighborhoods that are contributing to crime. Our ability to come to the City and Police with unified concerns allows them to focus on what the citizens’ feel is a priority. It will be vital we represent the voice of our neighborhoods. In summary:</p> <ul style="list-style-type: none"> <li>▪ United voice to the public</li> <li>▪ Next progression as our city grows</li> <li>▪ About bringing everyone in 1 room to share neighborhood news</li> <li>▪ Each offer a valuable viewpoint from a different angle</li> <li>▪ Supply the information that the police are lacking</li> <li>▪ Power of this group will be that we’re a different voice</li> <li>▪ As a community, we’re coming to the city with unified concerns</li> <li>▪ Creative (as a group, be more effective and efficient) avoid “this is the way it always has been.”</li> </ul>	<p>-Introductions were completed.</p> <p>-Neighbors for Safety Report given by Rene Lafflam.</p> <p>-3-Ring Binder distributed [contact info (members and city), Bylaws, Vision/Mission/Goals, References].</p> <p>- <u>All members: “Hopes for the Future of Rochester”</u></p> <ul style="list-style-type: none"> <li>▪ Stakeholders will collaborate and work together</li> <li>▪ Assist those with disabilities to assure their safety</li> <li>▪ Understand diversity</li> <li>▪ Be proactive</li> <li>▪ Police notification of problem tenants</li> <li>▪ To walk, bike, and feel safe at all hours</li> <li>▪ Parents more involved with their kids</li> <li>▪ Inclusive community, educate on both sides – how do you know what you don’t know?</li> <li>▪ More connected to the culture and community, use heart!</li> <li>▪ Eliminate pockets of crime and project housing</li> </ul>

ITEM	DISCUSSION	ACTION PLAN
Business	<p>CAPS meetings will follow Robert’s Rules of Order. Meetings will be open to the public. A quorum was established and the business of voting was completed:</p> <p>A. <u>Motion to approve Vision/Mission/Goals</u>                      Discussion on “Vision” – how do you define “safest in MN”? How do you know if we are having any impact?</p> <p>B. <u>Motion to approve Bylaws</u>                      Discussion on the depth and content. It’s okay to change as we go.</p> <p>C. <u>Election of Officers:</u> Discussion about the Chair Elect and the decision to make it a 1 year commitment on the 1<sup>st</sup> meeting. Also, discussion that the duties of the Secretary be limited to taking minutes, distributing notes, and keeping track of attendance at meetings only. The Chair will be and remain the “communications” person.</p>	<p>A. <u>Review and approval of Vision/Mission/Goals</u>                      1<sup>st</sup>– Kati Berg                      2<sup>nd</sup> – Nora Dooley                      All Approved</p> <p>B. <u>Review and approval of Bylaws</u>                      1<sup>st</sup> – Nora Dooley                      2<sup>nd</sup> – Kati Berg                      All Approved</p> <p>C. <u>Review and approval of Election Officers:</u></p> <p><u>Chair, Susan Todzy</u>                      1<sup>st</sup>—Nora Dooley                      2<sup>nd</sup>—Kati Berg                      All Approved</p> <p><u>Chair Elect for 2 months, Bob Nowicki</u>                      1<sup>st</sup>— Jan Thronson                      2<sup>nd</sup>— Nora Dooley                      Amended from a 1 year to 2 month position –                      Wayne Norrie</p> <p><u>Secretary with duties clarified, Kati Berg</u>                      1<sup>st</sup>—Wayne Norrie                      2<sup>nd</sup>— Jan Thronson</p>

ITEM	DISCUSSION	ACTION PLAN
Closing	<p>Discussed the best dates for when meetings should occur: 1<sup>st</sup> Thursday of every month at 6:30 p.m. – 8:00 p.m. at the City Hall in Room 104.</p> <p>Discussion on what should be placed on our November agenda: brainstorming session with group cohesion about the perspective of this group doing and achieving. Break off in groups. Also, need to discuss ground rules.</p> <p>Meeting adjourned at 8:03 p.m.</p>	<p>A. <u>Review and approve Meeting Dates</u>                      1<sup>st</sup> – Nora Dooley                      2<sup>nd</sup> – Bob Nowicki                      All Approved</p> <p>Next meeting will be November 4, 2010</p> <p>Homework for next meeting is for Susan to submit a leading question to facilitate brainstorming into next month’s meeting. RNeighbors will facilitate brainstorming session. Come with ideas for Ground Rules.</p>