



**Citizen Advisors for Public Safety (CAPS) Meeting Minutes**

Thursday, December 2, 2010, 6:30 p.m. - 8:00 p.m. • RNeighbors Office, 1421 3<sup>rd</sup> Ave SE

**Present:** Susan Todzy (Chair), Bob Nowicki (Chair Elect), Nora Dooley, Wayne Norrie, James Robertson, Rene Lafflam, Amanda Eggenberger, Jan Thronson, Zoe Masterpole, John O'Neil, Dan Walke

**Absent:** Kati Berg (Secretary), Allen Chandler, Kevin Fleming, Ahmed Makkawy, Robert Banks.

**Guests:** Rochester Police Department: Chief Roger Peterson, Lt. Casey Moilanen, Sgt. Mike Sadauskis.

ITEM	DISCUSSION	ACTION PLAN
Call to Order	CAPS was called to order at 6:33 p.m.	Pledge of allegiance.
Nov. 4 Minutes	Spelling correction to Rene's name on 2nd page.	Motion to approve changes: Wayne Norrie, 2nd Nora Dooley.
Reports	Rochester Police Department (Chief, Sergeant, Lieutenant) <ul style="list-style-type: none"> <li>▪ Currently concentrating on downtown bars and pedestrian safety. Meeting with Building Safety and the Rochester Downtown Alliance on public health issues. Review of the Intelligence Team and its processes (current and future).</li> </ul>	Continue to use Lt. Casey Moilanen as your point of contact for CAPS.
CAPS Website	RNeighbors created a CAPS website: <a href="http://www.rneighbors.org/?p=4514">http://www.rneighbors.org/?p=4514</a>	A group photo of CAPS and its guests were taken to place on the website. Please send additional thoughts and ideas for creating and building the website to Rene.

ITEM	DISCUSSION	ACTION PLAN
Brainstorm Session	<p>The group divided into 2 to hammer out and boil down our goals for 2011. The group sheets we worked have been attached for review. The purpose was to hammer out and boil down the goals for 2011. Two themes cropped up: (A) Create an "Awareness Campaign" and B) "Establish an effective grassroots community link on public safety" by building trust and one of the ways we were going to do this was gather data, funnel it, analyze and prioritize and then report back to the community ----- one of the tools being a survey.</p> <p>Other discussion in building trust was to assure we create a form that captures the community's concern. This type of document would assure action was taken and followed-up on.</p>	<p>If we send a survey out to the neighborhoods, what are good survey questions that would allow them to tell us what they want? What really makes a safe and secure community? Their input will help steer our group to know what and how we should move forward.</p> <p>Please think of 1-2 survey questions and e-mail them to Wayne Norrie. The goal is to have our survey complete at the end of January's meeting.</p>
Motion to Adjourn	Meeting adjourned at 8:10 p.m.	Motion to adjourn: Bob Nowicki, 2 <sup>nd</sup> Zoe Masterpole.

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Susan Todzy, Temporary Recorder

**action item #1** Community advocate

Steps

1. let community know who we are
2. Establish trust and credibility
3. Find out from the people what we are advocating for
4. expect and receive accountability
5. way to systemize data

Responsibility

develop a communication department  
 3 person team, face to communicate  
 one person who does research, one person to gather data → funnel information to liason

Timeline -  
 once a month (community liason)  
 Optional/as necessary to meet prior to meeting

data collection -  
 information we receive  
 what was done about it (response resolution)

**COMMUNICATION #1** PROBLEM: NEIGHBORHOODS DON'T KNOW ABOUT CAPS.

PLAN  
 Make people aware of CAPS (citizens)

How?

→ NA don't meet once a year either.  
 → fight CAPS → NA → Block Cpt

→ Contact Block Cpt per Ward → have them come to our meetings  
 a. Ward 1 → meet with their Block Cpt. (30 Neighborhood Assn President)  
 what if they (Block Cpt) only meet once a year?

→ Break city into chunks - Ward (Total 6)

→ Use the Media  
 what do people want?  
 SURVEY TO Neighborhoods on what/how should this group focus on  
 a. Newspaper  
 b. TV  
 c. website  
 d. Facebook

→ Have neighbors come to CAPS meetings

Who?  
 Daniel Hildebrand  
 Neighborhood Assns  
 RNeighbors  
 Chief speaks on a radio or a radio program  
 City Council Ward Person

→ CAPS does a dog + pony show

once a month (community liason)  
 Optional/as necessary to meet prior to meeting