



Citizen Advisors for Public Safety (CAPS) Meeting Minutes
Thursday, December 6, 2012, 6:30 - 8:00 p.m. • City Hall Conference Room 104

Present: Amanda Eggenberger (Secretary), Mike Henry, Rene Lafflam, Zoe Masterpole, Wayne Norrie, Bob Nowicki (Chair), Harvey TePoel, Jan Thronson, Susan Todzy.

Absent: Nora Dooley, Jon Eckhoff, Savita Katarya, Officer Todd Schwanke, Lt. Bruce Sherden.

Guests: Julie Kohman, Bob Bawek.

ITEM	DISCUSSION	ACTION PLAN
Call to Order	The meeting was called to order at 6:30 p.m.	Pledge of Allegiance
November Minutes	These were reviewed and approved. Motion was made by Mike and seconded by Rene to accept the November minutes.	
December Agenda	Unfortunately no one was available from the CAT team to give a report so that was removed from the agenda.	
Committee replacements	<p>Zoe let us know she is working on finding someone new to represent the Youth Commission since she will be graduating this year.</p> <p>Jon Eckhoff and Bob are working on finding a replacement for the downtown area.</p> <p>Julie Kohman will be replacing Amanda. She would be willing to possibly take over the secretarial position in March/April when Amanda leaves if no one else is willing.</p> <p>Jan mentioned he might be willing to be chair but would like to know where the committee is going/what goals do we have. Those ideas are as discussed below.</p> <p>For the members who have not been present for the last few meetings Bob will try to contact them and see if they are planning on being on the committee and coming to more meetings or just dropping off.</p> <p>Bob Bawek will also be joining the committee.</p>	

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Ideas for where the committee is going/what to do in coming meetings	Jan brought up an idea to create 3 or 4 person teams to go to neighborhood association meetings and just to tell them who we are and address any current concerns/questions they may have. Currently there are 10 active neighborhood associations. In January we will discuss this more and maybe how to do a sign up sheet for the associations. We will look at creating a short bio sheet of the committee members and our purpose/mission that the association members can have in case they would want to get in touch with us. Perhaps if we go to the neighborhoods first and let them know who we are they will know more about how/who to bring their concerns/questions to, and possibly come to our meetings.	
New Day/Time for meeting	It was decided to keep the meetings still as the first Thursday of every month from 6:30-8:00 p.m. Bob is going to see about securing the City Hall Conference Room 104 for the next year.	
Next meeting	January 3.	Meeting adjourned at 7:40 p.m. with Harvey making the motion and Jan seconding.